



Le Chêlle Secondary School

Parent Guide to Remote Learning & Teaching

Schedule

Students have been asked to follow their school timetable in order to keep a structure to their day at home.

- Students should aim to follow their own timetables.
- Take regular movement breaks and stop for lunch etc.
- Students should not be working late into the evening.
- Begin the school day by checking in online at 8.45am to see any preassigned work

Time guide for work given

- When sending work, teachers will give an indication of the time that the work should take to complete.
- Students should then record the work into their journal and take note of the submission date.
- Generally, work will have a minimum 24hr period for submission.

GDPR and use of digital Platforms

We will be using our school approved digital learning platforms- Schoology, Microsoft teams, Zoom to complete work.

Live lessons

- Some lessons during the week will be live lessons. These will be scheduled by the class teacher and students will join the lesson. Guidelines on this have been provided to students.

Pre-recorded lessons

- Some lessons will be pre-recorded. Students will watch the lesson as per their timetable and follow the instructions. Class teacher can be contacted by email with any questions and they will have direct communication with the student to resolve any concerns or issues.

Assigned content

- Some lessons will be assigned work or projects with very clear guidelines for completion. Students will follow the steps to complete the work (following their timetable). They can contact their class teacher if they need support with this.

Feedback

Class teachers will provide feedback to students on certain items of work submitted. Feedback may be in written format or a voice recording.



Communications

- Students should send communications to teachers between 8.30am-4pm. We wish to maintain the boundaries of the school day. It may not always be possible to receive an immediate reply.
- Parents may also contact Year heads if they have specific concerns or information to relay:

1st Year = mcollins@lecheilesecondaryschool.ie

2nd Year = mrmccann@lecheilesecondaryschool.ie

3rd Year = mssheehan@lecheilesecondaryschool.ie

TY/5th Year = msfinnegan@lecheilesecondaryschool.ie

6th Year = msobrien@lecheilesecondaryschool.ie

- If your child is unwell and unable to complete work, this can be communicated to the Year Head or school office (admin@lecheilesecondaryschool.ie)

Expectations & procedures for students not interacting with work

- All students are expected to engage with remote learning.
- Year Heads will communicate with class teachers on a weekly basis to monitor the level of engagement for each student.
- Non engagement will be recorded on VSware
- Year Heads will be in touch with parents if there are any concerns about a student not completing work to offer support.

SEN

- The AEN team including SNAs will liaise with parents and with the relevant students.

6th Years / 3rd Years

Exam students may be more anxious about this closure period.

- At this time, we are working to continue to cover the relevant coursework for Exam Year groups.
- If changes are made to dates for practical or project work by the Dept of Education, we will communicate this information to you.
- Any updated details on the Mock Exams will also be communicated to parents

Wellbeing

- We know that this is a very challenging time and we will work together to help students remain connected to each other and school during this time. We will distribute some information on "Staying Well" over the coming days.