



Le Chéile Secondary School  
Hollystown Road  
Tyrrelstown  
Dublin 15  
Ph: 01 - 8227181

17th August 2020,

Dear Parent/Guardian,

We are delighted that after such a prolonged period of closure we are writing to you about 'back to school' arrangements. We are very much looking forward to welcoming your son/daughter back to the new term. As I am sure that you are aware the Department of Education have issued a very detailed '*Return to School Roadmap*' and details of how Le Chéile will implement these guidelines will be issued to parents before the students return. In the meantime this letter contains the timeline for the opening days and some important information to help make getting back into the routine of school as easy as possible.

School begins for **First Year Students on Monday 31st August**. Your son/daughter will only need a pen and a packed lunch during the first week as they will be involved in a Welcome & Induction Programme. First Year students will be in school for **half days during the first week**. The opening and closing times for the first week are as follows:

School begins at 9.05am on Monday 31st August and will finish at 1.25pm  
School begins at 8.35am on Tuesday, Wednesday, Thursday & Friday and closes at 13.05pm

From Monday 7th September school will end at normal time. (Details included at the end of this letter)

School begins for **Second, Third & TY on Wednesday 2nd September**. They will be in school as follows:

**Second Year:** 9.00am - 11.00am  
**Third Year:** 11.15am - 1.15pm  
**Transition Year:** 9.00am - 11.00am

School begins for **Fifth & Sixth on Thursday 3rd September**. They will be in school as follows:

**Fifth Year:** 9.00am - 11.00am  
**Sixth Year:** 11.15am - 1.15am  
**Transition Year:** 1.30pm - 3.30pm (Leadership Training- details will be provided on Wed 2nd Sept)

This will give students an opportunity to meet with their tutors and receive their timetables & journals. There will also be Covid 19 Training for the students on these first days. To facilitate the Belonging Plus Programme students in **second to sixth year** will be back to school for a full day on **Monday 7th September**.

- Students should come to school every day in full uniform. **Student must wear a school jacket to school – no other jacket is allowed.** The full school uniform for Junior Cycle students is a white long sleeved shirt, purple crested jumper, school trousers or skirt, school tie, **black socks** and **all black shoes**. Senior Cycle students wear a white long sleeve shirt with senior tie, or a revere collar blouse for girls, black crested school jumper, school trousers or skirt, **black socks** and **all black shoes**. If your daughter decides to wear a white shirt rather than the revere blouse they **must** wear the senior tie. **All school uniform must be purchased from the Schoolwear House.**

- The school has a PE uniform which must be worn for all PE lessons and extra curricular sporting activities.
- **Students are not allowed to wear any make up to school.** Student can wear small stud earrings (one in each ear) and a watch. No other jewellery is allowed. Students may not have any other facial piercings and no visible tattoos. **Students are not allowed to wear nail varnish.** For Health and Safety reasons **acrylic nails and nail extensions are not allowed in school.** Hair should be a natural colour and hair accessories must be discreet and match the school uniform. No hair shaving designs are allowed.
- A uniform hijab is available through the school office at a cost of €4. This is part of the school uniform. No other hijab is allowed.
- In line with our school Healthy Eating Policy students need to bring a healthy lunch to school and some water. Students may not leave the school grounds at any time during the school day including lunchtime.
- Students should bring their iPad, fully charged to school on Monday 7th September. Any student who has broken their link with wriggle over the summer will be charged a €10 reconnection fee. They will not be allowed to use their iPad in school until they are reconnected.
- All parents are issued with a VSware password. Please keep this password safe, should this password need to be re-issued a €1 admin charge will be made.
- The school will no longer request a voluntary contribution from parents. All students must pay an administration fee for attendance at Le Chéile Secondary School of €100 for one child, €150 for two children & €200 for three or more children. This will contribute towards the cost of the journal, student insurance cover, schoology, text messaging system to parents, parents evening booking system, photocopying, postage & printing of school reports, the co-curricular and extra curricular programme.
- The school timetable has changed slightly for next year. Opening and closing times are as follows:

Day	School Begins	School Ends
Monday	9.05am	3.50pm
Tuesday - Thursday	8.35am	3.30pm
Friday	8.35am	1.10pm

Should you have any questions about this letter please do not hesitate to contact the school. Further guidelines will be issued in relation to the Return to School protocols over the few days.

Finally, we are delighted to welcome Ms Emer Walsh as our second Deputy Principal. We know that our students and parents will extend a warm Le Chéile welcome to Ms Walsh when the school reopens in September.

With every good wish,

*Leona Harrington*

Ms. Leona Harrington  
**Principal**

*R. Ní Dhonncha*

Ms. Roísín Ní Dhonncha  
**Deputy Principal**

*Emer Walsh*

Ms Emer Walsh  
**Deputy Principal**